Central Indiana Regional Transportation Authority (CIRTA)

October 15, 2024, 9:00am

Chamber of Commerce Building

320 N. Meridian Street, 9th Floor

Indianapolis, IN 46204

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| **Board Members Present:** | | **Board Members Not Present** | **CIRTA Staff Present** |
| Destiny Wells (v) | Jerry Bridges | Larry Hesson | Jen Gebhard |
| Linda Sanders (v) | Andrew Klineman | Ann Sheidler | Amanda Meyer |
| Greg Henneke  Ron Deer | Cam Starnes (v)  Don Adams |  | Sarah Troutman |
| Mike Goralski | Christine Altman (v) |  |  |
| Robert Waggoner  Kyleen Swackhamer (v) |  |  |  |
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The board meeting was called to order at 9:04 am by J. Bridges.

J. Gebhard took roll call and ensured a quorum was present.

**Resolution #2024-10-15-01– Adoption of Consent Agenda**

*G. Henneke made a motion to accept the consent agenda items. R.. Waggoner seconded. Roll call was taken.*

*Ron Deer-yea*

*Greg Henneke-yea*

*Robert Waggoner-yea*

*Jerry Bridges-yea*

*Andrew Klineman-yea*

*Christine Altman-yea*

*Kyleen Swackhamer-yea*

*Destiny Wells-yea*

*Mike Goralski-yea*

*Cam Starnes-yea*

*Don Adams-yea*

*Linda Sanders-yea*

*No opposition, the motion was carried.*

**Resolution #2024-10-15-02– Resolution to Approve American Structurepoint Invoice**

*A Klineman made a motion to approve resolution to approve the American Structurepoint invoice, D. Adams seconded. Roll call was taken.*

*Ron Deer- yea*

*Greg Henneke-abstain*

*Robert Waggoner-yea*

*Jerry Bridges-yea*

*Andrew Klineman -yea*

*Christine Altman-yea*

*Kyleen Swackhamer-yea*

*Destiny Wells-yea*

*Mike Goralski-yea*

*Cam Starnes-yea*

*Don Adams-yea*

*Linda Sanders-yea*

*No opposition, the motion was carried.*

**Resolution #2024-10-15-03 – Resolution to Extend American Structurepoint Contract for Mobility Management Staff Support**

* There are no changes in contract details.
* Payment will not exceed $5000 per month.

*A Klineman made a motion to approve the resolution to extend American Structurepoint contract for Mobility Management staff support, R. Waggoner seconded. Roll call was taken.*

*Ron Deer-yea*

*Greg Henneke-abstain*

*Robert Waggoner-yea*

*Jerry Bridges-yea*

*Andrew Klineman-yea*

*Christine Altman-yea*

*Kyleen Swackhamer-yea*

*Destiny Wells-yea*

*Mike Goralski-yea*

*Cam Starnes-yea*

*Don Adams-yea*

*Linda Sanders-yea*

*No opposition, the motion was carried.*

**Resolution #2024-10-15-04 – Resolution to Approve Contract for Website Support**

* CIRTA will stay with Affirm.

*R. Deer made a motion to approve resolution to approve the contract for website support, G. Henneke seconded. Roll call was taken.*

*Ron Deer-yea*

*Greg Henneke-yea*

*Robert Waggoner-yea*

*Jerry Bridges-yea*

*Andrew Klineman-yea*

*Christine Altman-yea*

*Kyleen Swackhamer-yea*

*Destiny Wells-yea*

*Mike Goralski-yea*

*Cam Starnes-yea*

*Don Adams-yea*

*Linda Sanders-yea*

*No opposition, the motion was carried.*

**Resolution #2024-10-15-05 – Resolution to Approve Contract for CIRTA Copier**

* CIRTA’s Xerox lease is ending after 5 years.
* CIRTA reached out to the current provider with no response; also received quotes from 2 companies.
* CIRTA is recommending Cardinal Copier for a two-year lease at $435.00 per month.

*D. Adams made a motion to approve the resolution to approve the contract for CIRTA copier, M. Goralski seconded. Roll call was taken.*

*Ron Deer-yea*

*Greg Henneke-yea*

*Robert Waggoner-yea*

*Jerry Bridges-yea*

*Andrew Klineman-yea*

*Christine Altman-yea*

*Kyleen Swackhamer-yea*

*Destiny Wells-yea*

*Mike Goralski-yea*

*Cam Starnes-yea*

*Don Adams-yea*

*Linda Sanders-yea*

*No opposition, the motion was carried.*

**Resolution #2024-10-15-06 – Resolution to Approve Workforce Connector Contract Recommendations**

* CIRTA put out an RFP and received two bids from Royal Transportation and Go Express. The new provider will begin service on Jan. 2, 2025.
* CIRTA recommends Go Express as the new provider. They acknowledged downtown connections to improve ridership, will use technology especially in Whitestown to evaluate later in the year for possible route adjustments. Go Express also will work with the EIDs for route flexibility during Peak times.
* Go Express runs from Bloomington to Indianapolis and the Airport, IUI, and was a past vendor for Workforce Connectors.
* Go Express’ proposal is $109 a service hour. Currently the cost is $111 a service hour.
* Go Express will start with a larger vehicle and switch to a small one for the rest of the day in Plainfield and start with a smaller vehicle and switch to a larger one for the rest of the day in Whitestown.
* CIRTA has no plans to provide federal funding to either Connector in 2025; CIRTA could potentially provide under $15,000 in PMTF funding.
* CIRTA received a pre-award protest from Royal Transportation and after proper review, the protest was denied.

*G. Henneke made a motion to approve the resolution to approve Workforce Connector contract recommendations, D. Adams seconded. Roll call was taken.*

*Ron Deer-yea*

*Greg Henneke-yea*

*Robert Waggoner-yea*

*Jerry Bridges-yea*

*Andrew Klineman-yea*

*Christine Altman-yea*

*Kyleen Swackhamer-yea*

*Destiny Wells-yea*

*Mike Goralski-yea*

*Cam Starnes-yea*

*Don Adams-yea*

*Linda Sanders-yea*

*No opposition, the motion was carried.*

CIRTA Director, J. Gebhard, read a Memorandum to Recognize and Honor CIRTA Board Member and Board Vice President Greg Henneke as he will no longer be on the CIRTA board moving forward. Thank you for your support throughout the years.

J. Bridges commented on the CIRTA/IndyGo meeting. Our presentation was great, and it got a good response from IndyGo. CIRTA is committed to fostering the partnership between the two agencies.

**Presentation – Draft 2025 Budget**

* Increase Partner Contributions from $120,000 to $156,000.
* 3% COLA increase for staff salaries.
* Group insurance will see a 13% increase.
* There will be no grants to offset the Connectors in 2025.
* 2024 advertising budget was $100,000 due to the funding transition. 2025 will increase back to $300,000.

**Legislative Update**

* Organization Day will be November 19, 2024.
* The long session will begin on January 8, 2025. It is a budget year.
* The Governor’s Office has the names of 5 recommended people for the two open CIRTA Board seats. Still waiting on final appointments.
* The Legislative team attended the Whitestown EID meeting with CIRTA to provide an overview of the new legislation.
* Funding Indiana Roads for a Stronger Safer Tomorrow taskforce met recently. This was a repeat meeting from last year with updated numbers and presentations. They are discussing increasing hybrid, tolling, and EV fees for road and bridge funding.
* The legislative team and CIRTA attended the Public Transportation Council of Indiana conference in Bloomington with IndyGo, Bloomington Transit, Fort Wayne Transit, Lafayette Transit, and City Link. They have 5 legislative priorities. CIRTA and the legislative team will be watching one priority the closest as it has to do with allowing counties to enter into Interlocal Agreements to be able to offer cross-county transportation.

**Executive Update**

* CIRTA is focusing on reengagement with our larger employers. There is an upcoming meeting with the State Government HR to include CIRTA information in their orientation. CIRTA has also recently engaged with IU Health, Eskenazi Health, Community Health, Salesforce, and SMC (new vanpool and another on the way!).
* There were 353 new commuters since the last board meeting.
* CIRTA attended Riley Fest and IMPD Downtown District Day as well as hosted Car Free Day Indy.
* CIRTA will be focusing on Open Enrollment and Benefit Fairs.
* CIRTA will be starting a media campaign running for the next six months. It will focus on job access and CIRTA resources.
* Eight companies participated in CIRTA’s Corporate Challenge for Car Free Day. IUI won most employees registered and Browning Day won highest percentage of employees registered. They both received a badge to display on their website and social media.
* Car Free Day also saw a great turnout for Community Partners.

**Mobility Management Update**

* The Workforce Connector RFP is complete, and the recommendation is above.
* The IndyGo Purple Line started on Sunday. CIRTA will work to make sure Workforce Connectors are running smoothly with the Purple Line.
* CIRTA received 121 calls in August and 124 in September.
* CIRTA met with the Shein HR in Whitestown. They would like a stop on the route. CIRTA will be evaluating this request with the Whitestown EID in 2025.
* Whitestown ridership was 618 riders in August and 601 riders in September.
* Plainfield ridership was 1184 riders in August and 1188 riders in September.
* My Freedom Program has received 200+ applications and there have been 600+ rides taken with over 57 clients served since the start. There were 90 trips in August and 82 trips in September.
* There is no new news regarding the Pilot between CIRTA, Hamilton County, and Hancock County. The TAC continues to meet regularly and CIRTA staff continues to learn the program for dispatching.

There was a reminder that the next meeting at American Structurepoint on December 10, 2024, at 9am. This meeting will be in person only as the 2025 Budget will be on the agenda.

**Adjournment**

*The motion was made to adjourn the meeting by G. Henneke and seconded by D. Adams at 10:40 am.*

*All in attendance agreed.*